

Jason M. Bove
2171 Hilltop Lane
Warrington, PA 18976
Home: 215/343-2517
Work: 215/396-8570 Cell: 267/432-5103
WeathermanPSU@comcast.net

OBJECTIVE Obtain a full time position in graphic design or related field.

EDUCATION **Bucks County Community College / Graduated: Spring 2011**
Associates in Graphic Design, Cumulative GPA: 3.85

The Pennsylvania State University / Graduated: Fall 2004
Bachelor of Science in Meteorology, Weather Forecasting and Communications option

E-PORTFOLIO <http://home.comcast.net/~WeathermanPSU/graphicdesign.htm>

SOFTWARE Adobe Photoshop, Illustrator, InDesign, Dreamweaver, Flash, Microsoft Word, Excel, PowerPoint, Publisher

EMPLOYMENT **OfficeMax, Inc.**, Print Supervisor, Feasterville, PA
November 2005 – Present
Worked in a large print center supervising a half dozen associates. Performed graphic design for customers daily utilizing Adobe Photoshop, Illustrator, and Indesign. Daily projects included cropping photos, adjusting photo lightning, removing red eye, setting up booklets, creating tabs, and redrawing company logos for business printing. Created several proofs for customers and worked with them in person and on the phone making corrections. Did multiple projects for regular customers and insured that their brand and color scheme remained consistent. Manipulated Microsoft Office to prepare documents for printing. Worked independently on projects as well as directing tasks to other associates. Managed orders for specialty products from outside vendors and resolved customer issues. Supervisor from April 2006 –October 2006 and June 2011 - Present.

WeatherWorks, LLC., Hackettstown, NJ / Late October 2006 – May 2011
Worked 15-30 hours a week creating snowfall total reports which provided snow totals for every winter storm in Illinois, Indiana, Michigan, and Iowa. Produced some weather forecasts for Illinois, New Hampshire, Maine, and Altoona. Required heavy usage of Microsoft Word and Excel. Worked both in the office and remotely from October to April.

OfficeMax, Inc., Warminster, PA / July 1999 - August 2003
Sales. Sold computers, computer accessories, and worked in the copy center. Helped customers in multiple store departments at once. Started a monthly store newsletter.

ACTIVITIES **Freelance Graphic Designer** / January 2009 - Present
Produced specialized designs and phone directories for clients. Projects included business cards, church directories, wedding invitations, and medical release forms. Utilized Adobe Photoshop and Illustrator to do PMS color matching and draw specialized logos.

Campus Weather Service / August 2002 - December 2004
Produced weather forecasts for the state of Pennsylvania using meteorology models and published them through radio and the Internet. Supervised a group of three students weekly in creating the weather page for the college newspaper (Fall 2004).

National Weather Service Operations Class / Fall 2004
Learned the basic operations of the National Weather Service government facility through lectures from employees as well as observing and participating in real time shifts. Passed several training modules required to train for government employment.

References Available Upon Request.